



Naac Accreditation "B" (2.45)

IQRA EDUCATION SOCIETY'S.

Reg. No.MAH / 762 / JAL

# **IQRA COLLEGE OF EDUCATION**

"Iqra Nagar", Mohadi Shivar, Shirsoli Road, Jalgaon. Ph. 0257 - 2264825

Email- [iqrabedcollegejal@gmail.com](mailto:iqrabedcollegejal@gmail.com) Website [www.iqrabed.co.in](http://www.iqrabed.co.in)

ICE/122 /2017-18

Date:- 06-07-2017

To,

Dr. Ganesh Hegde,

National Assessment & Accreditation Council,

Post Box No. 1075, NAGARBHAVI, BANGLURU- 560072 (India).

Sub:- Submission of AQAR-----

Respected Sir,

Sending herewith the AQAR report of our Iqra College of Education, Jalgaon for the year

2016-17. Please accept the same and co-operate with us.

Encl:- AQAR report soft copies & Hardcopies.

Thank You,

Your's faithfully,

*Mrs. Kevaram*

**Principer**  
**Iqra College of Education**  
**Iqra Nagar, Shirsoli Road, Jalgaon**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

IQRA COLLEGE OF EDUCATIOHN

1.2 Address Line 1

Gat.No.25/2, Iqra Nagar, Shirsoli Road

Address Line 2

Mohadi Shivar

City/Town

JALGAON

State

MAHARAHSTRA

Pin Code

425001

Institution e-mail address

iqrabadcollegejal@gmail.com

Contact Nos.

0257-2264825

Name of the Head of the Institution:

Dr. Devananda Paras Sankhala

Tel. No. with STD Code:

027-2229412

Mobile:

9423488064

Name of the IQAC Co-ordinator:

Prof. Pathan Vasimullakhan  
Tazimullkhan

Mobile:

8446649332

IQAC e-mail address:

iqrabedcollegejal@gmail.com

1.3 NAAC Track ID (For ex. MHCOCN 18879)

MHCOTE22714

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC(SC)/13/A&A/45.1 Dated March 17,2016.

1.5 Website address:

www.iqrabed.co.in

Web-link of the AQAR:

www.iqrabed.co.in/AQAR2016-17.Pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.45	2016	March 16,2021
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

03/04/2016

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR\_06-07-2017\_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR\_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR\_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR\_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

North Maharashtra University,  
Jalgaon

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	---		
University with Potential for Excellence	---	UGC-CPE	---
DST Star Scheme	----	UGC-CE	----
UGC-Special Assistance Programme	----	DST-FIST	----
UGC-Innovative PG programmes	----	Any other ( <i>Specify</i> )	Minority
UGC-COP Programmes	----		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers		04	
2.2 No. of Administrative/Technical staff		01	
2.3 No. of students		02	
2.4 No. of Management representatives		03	
2.5 No. of Alumni		02	
2.6 No. of any other stakeholder and community representatives		01	
2.7 No. of Employers/ Industrialists		01	
2.8 No. of other External Experts		01	
2.9 Total No. of members		15	
2.10 No. of IQAC meetings held		12	
2.11 No. of meetings with various stakeholders:	No.	02	Faculty
			06
Non-Teaching Staff	01	Alumni	02
Students		Others	01

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

After NAAC we have prepared annual programme on the basis of quality improvement. The annual programme contributed in the academic & social development of the institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

**Plan of Action:-**

- 1) Expected meeting with the staff (Teaching- Non-teaching), Management members, stakeholder and Alumni to improve the quality.
- 2) Tutorial & test:-Adoption of double evaluation method to improve quality of students.
- 3) Adoption of model tools and technique, use of ICT to improve teaching learning process.
- 4) Calibration of various programmes to impart social, moral and cultural values among students.
- 5) Participation in rallies like voting awareness and Ahimsa rally to development social responsibilities among students.
- 6) Social work:- To remove blind faith, to meet with the villagers to understand their problems and suggests them solution.
- 7) Meet with the sister institution, to invite Alumni to participate in various activities.
- 8) Arrangement of sport activities, workshop and other activities as per the requirement of the time and schedule.

**Achievements:-**

Achievements is an outgoing process, it is reflected throughout the year. This year the external result of over college is 100%. It is due to good planning in advance and the hardworking of our teachers and the double evaluation method which we have accepted at the beginning of academic session. Till today our trainee teachers have conducted rallies and social work and many such activities successfully.

2.15 Whether the AQAR was placed in statutory body      Yes      No

Management  ---      Syndicate  ---      Any other body  ---

Provide the details of the action taken

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## Part – B

### Criterion – I

#### I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	01	MAANU	----
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	01	01		----
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

B.Ed Course: - 01) Duration Two Years 02) Four Semester 03) Many New Topics introduced. 04) Emphasis on project, practical 05) Compulsory in Internship of Six months 06) Introduction of EPC paper, drama and art subject is new. 07) Language across the curriculum news paper, scope of inclusive education is increased 08) Paper in the last term- Paper first Teaching methodology, knowledge of all the methods included.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

MANUU

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
05	05	----	---	----

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	---	---	---	---	---	---	---	05	---

2.4 No. of Guest and Visiting faculty and Temporary faculty

01	01	01
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	---	02
Presented papers	---	---	---
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution has adopted ICT as a modern tool and technique in teaching and learning processes.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)



Double Valuation and Photocopy examination/ Evaluation Reforms initiated by the Institution.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 06

2.10 Average percentage of attendance of students 85 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed. (Gen.)(2015-17)	33	30.30%	60.60%	---	---	90.91%
B.Ed. (Gen.)(2016-18)	12					69.23%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC suggest some modification in teaching learning processes use of ICT Whats-apps, Double valuation, teachers evaluation by the students are the out-come of contribution of IQAC.

2.13 Initiatives undertaken towards faculty development ---

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC – Faculty Improvement Programme	01
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	04
Staff training conducted by the university	01
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	01
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	---	---	01
Technical Staff	---	---	---	---

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The College motivate to lecturer to present research paper in the seminar which are conducted at University, State and National levels. The college also provide opportunities complete their Ph.D work.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	----
Outlay in Rs. Lakhs	----	----	----	----

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	----
Outlay in Rs. Lakhs	----	----	----	----

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	----	----	----
Non-Peer Review Journals			2
e-Journals	----	----	----
Conference proceedings	----	----	----

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	----	----	----	----
Minor Projects	----	----	----	----
Interdisciplinary Projects	----	----	----	----
Industry sponsored	----	----	----	----
Projects sponsored by the University/ College	----	----	----	----
Students research projects <i>(other than compulsory by the University)</i>	----	----	----	----
Any other(Specify)	----	----	----	----
Total	----	----	----	----

#### 3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy Free of Coast.

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	---	--	---	--	---
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : ---

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	----
	Granted	----
International	Applied	----
	Granted	----
Commercialised	Applied	----
	Granted	----

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  
JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:  
University level  State level   
National level  International level

3.22 No. of students participated in NCC events:  
University level  State level   
National level  International level

3.23 No. of Awards won in NSS:  
University level  State level   
National level  International level

3.24 No. of Awards won in NCC:  
University level  State level   
National level  International level

3.25 No. of Extension activities organized  
University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

\* Awareness of Day celebration the college has celebrated various days like Education Day, Preamble of Indian Constitution, Reading Day (Preamble of Constitution) Marathi Raj- bhasha Day, Independence Day, Republic Day, Blood Donation campaign, Social work with community, cleaning campaign etc., to create social awareness among the students.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	---	---	---	---
Class rooms	---	---	---	---
Laboratories	---	---	---	---
Seminar Halls	---	---	---	---
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.	---	---	---	---
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	---	---
Others	---	---	---	---

4.2 Computerization of administration and library :- Yes, we use computer for administration and library. Our library is computerised. We have purchased and implemented library software for library management. Administration includes admission, teaching learning process, examination and evaluation process. For B.Ed. common entrance test, from registration of students to admission all stages and steps are carried out by online process. In teaching learning process teachers teach through ICT. Even B.Ed students also conduct their micro teaching and practice teaching lesson through ICT. Final examination and evaluation also use the concept of ICT (online evaluation and paper downloading system).

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4970	3,36,989	230	34,883	5200	3,71,872
Reference Books	102	6872	109	9883	211	16,755
e-Books	--	--	--	--	--	--
Journals	13	3906	14	7088	27	10,994
e-Journals	01	1375	--	--	01	1,375
Digital Database	--	--	--	--	--	--
CD & Video	06	1,021	--	--	06	1,021
Others (specify) Ref. for Ph.D	02	--	--	--	02	--

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20+1	01	Yes	Yes	Yes	Yes	Yes	--
Added	--	---	Yes	Yes	Yes	Yes	Yes	--
Total	21	01	Yes	Yes	Yes	Yes	Yes	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free wi-fi facilities is provided in our campus. 21 computers are available for the teachers & student in computer lab. Necessary training is provided to teachers and students as per need of syllabus. The institution started the campaign of communication through social media such as whats-app. The principal, teachers & non-teaching staff communicate with students through whats-app.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

63620/-

ii) Campus Infrastructure and facilities

30600/-

iii) Equipments

70594/-

iv) Others

63070/-

**Total :**

227884/-

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The student support services are necessary for their academic development .The IQAC team can play an importance role in enhancing awareness about student support services. As per the guideline of IQAC the institution provide information about professional and carrier guidance. It is motivating to students to participate in curricular and co-curricular activities. Due to proper opportunities our students are participated in sports, Yuvarang, (conducted by Universities) and other social welfare activities. The administratative department also provide information about various scholarships.

#### 5.2 Efforts made by the institution for tracking the progression

The Institution is always eager to implement difference programme suggested by IQAC for the progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
FY 12	---	---	----
SY 34	---	---	----

(b) No. of students outside the state

FY – Nil ,SY -01

(c) No. of international students

Nil

Men

No	%
-	-

Women

No	%
-	-

Last Year						This Year					
General	SC	ST/ VJNT	OB C	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
FY 09	---	02	01	--	12	Admission Process for the Academic Year 2017-18 is yet to be started					
SY 29	--	01	04	--	34						

Demand ratio -01:01.05

Dropout % -00

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Whenever student comes to college our lecturer give them guidance as per nature of examination. The principal allow them to make use of library.

No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="--"/>	GATE	<input 115="" 527="" 774="" 791"="" data-label="Text" text"="" type="text" value="---&lt;/td&gt; &lt;/tr&gt; &lt;/tbody&gt; &lt;/table&gt; &lt;/div&gt; &lt;div data-bbox="/> <p>5.6 Details of student counselling and career guidance:</p>
-----	---------------------------------	----------	---------------------------------	------	--

We have established counselling centre at college level. We are teaching educational counselling and carrier guidance as a compulsory paper. We also provide guideline about CET & TET examination

No. of students benefitted

45

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	22	07	07

### 5.8 Details of gender sensitization programmes:

Our institution is trying to maintain equality among boy and girls. For girls Yuvtisabha programme conducted at college level. Due to co-education we are trying to crate respect about each other among male and female.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	The scholarship Proposal is submitted to social welfare department , Jalgaon.	No of students 03
Financial support from other sources	Post matric -13	93300
Number of students who received International/ National recognitions	---	---



5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_ 02 \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**Vision:**

“To create qualitative and competent teachers by imparting world class teacher education to all students, with special attention to minorities.”

**Mission:**

“To impart knowledge, skills and new technologies among all students –specially minority students, to enable them to become knowledgeable and creative educators of the future.”

6.2 Does the Institution has a management Information System

Yes, the college has Management Information System (MIS) to select, collect, align and integrate data and information on academic and administrative aspects of the institution. MIS collects data and information about:

- The college and students.
- Admission procedure.
- Administrative work.
- Internal records.
- Accounts and salary.
- Time table and tentative planning.
- Examination mark lists and results.
- Records of the students (Roll nos. address, etc).

For collecting these data and information college uses manual as well as computerized MIS. In computerized system our college uses:

- Online Digital college portal software provided by the North Maharashtra University, Jalgaon on its digital university portal (website) for admission related work including, admission form

filling, eligibility form filling, generating Identity cards for the students, generating online TC, etc.

- Digital college portal also provides all examination related work facilities including examination form filling, generating hall tickets, filling up internal assessment marks of the students online and many more.

This digital college portal has all necessary facilities to select, collect, align and integrate data and information on academic and administrative aspects, so there is no need to use separate private software for this purpose.

6.3 Quality improvement strategies adopted by the institution for each of the following:

### **6.3.1 Curriculum Development**

All though the syllabi are not framed by the College but by the University to which it is affiliated, so there was little scope of internal curriculum designing. The College has its own Academic Calendar to run and complete the Syllabus.

- In the process of curriculum development, our college perform role at all stages, i.e. need assessment, curriculum development process and finalizing curriculum.
- North Maharashtra University is the authority for curriculum revision and update of B.Ed. course. The college has no right to make changes, however university makes changes in the syllabus after every five years.
- The faculty met at the beginning of each Academic Session for allocation of Syllabus assignments, contents, fix days for the practical activities and the Academic Calendar for the Session was prepared.
- Staff members of the college takes feedback from students, discuss with school teachers, parents, conducts meeting and convey the suggestions to the authorities.
- Principal of college is the member of syllabus reform committee.

Staff members attend workshops organized in different B.Ed. colleges and give their contribution in curriculum development.

### **6.3.2 Teaching and Learning**

Quality improvement strategies adopted by the institution for Teaching and Learning are as follows:

- Inter-active teaching and learning by class discussions, debates and seminars were conducted.
- Maximum use of Audio Vision Aids was done.
- Technology enabled teaching and learning process was practiced in the College.
- LCD Projectors and overhead projectors were used for teaching regularly.
- Tutorials were conducted weekly. Bright and weak students were identified and counseled.
- Evaluation in theory and practical was done on regular basis.
- Students were trained to prepare their lessons based on PowerPoint presentation.
- In methodology lectures every student were trained to prepare their teaching aids.

- ICT guidance was given to the students.
- Knowledge of conferencing was given with demonstration.
- Collaborative teaching learning method was adopted.

### **6.3.3 Examination and Evaluation**

- Weekly tests and tutorials are conducted in the college.
- If the pupil teachers are found poor in these exams, the personal guidance and extra coaching is given to them by teachers.
- Intellectual development of the students is evaluated through their participation in various competitions such as debate, elocution, youth festival.
- Inculcation of social values and discipline of the students is judged through behavioral observation shown in rallies, trip etc.

### **6.3.4 Research and Development**

Quality enhancement measures in Research are as follows:

- The college has established a research cell to motivate the teachers to conduct research related activities.
- The institution provides all the necessary supports to the faculty members to conduct and participate in research activities.
- The institution supports the faculty members to attend seminars, workshops related to research.
- The institution motivates the faculty to publish research papers in reputed journals.
- For improving quality of research in higher education, college has conducted one day National Level Seminar on the topic “Quality Enhancement in Higher Education.”
- Students are provided free of cost guidance and counseling for registration of Ph.D. studies, preparation of research paper; synopsis and research oriented work.
- Research review guidance in the form journal and book are provide free of cost to the students.
- All published research papers by faculty and staff are collected together in library for helps of the students.
- Sanctioning study leave for any professional enrichment program undertaken by the staff for Ph.D. or like such courses, motivating them to take up research projects etc.

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

#### **Library Infrastructure:**

There is a well- developed library for the use of students. The library timing is from 10.00am to 5.00pm .Each student may borrow 2 books at a time and may keep them for 5 days, after which they have to return. There is a book bank facility in which the pupils are given 4 books each, which they can use for the complete year. There is an internet connection in the library for the use of students. Newspapers in English, Urdu and Marathi are available for reading. Educational magazines and journals, encyclopedias etc. are also available for teachers and students.

**For quality improvement of Library college has adopted following strategies:**

- The meetings of the library committee are undertaken in the library. The library committees meet regular quarterly in a year. The members of the library committees are selected from the staff members.
- The library committee takes regular review of purchases and maintenance issues concerned with the library.
- The library committee along with the teacher and the students prepares a list of recommended books and reference books to be purchased. The principal proposes the same to the Local Managing Committee (LMC) for sanction.
- The teachers provide the list of books required by them related to their subject.
- The book dealers visit the college along with brochures of newly published books.
- The librarian informs the staff and the students about the new arrivals and makes it available to them.
- This year the college has purchased new books worth Rs.
- The college also makes use of some e-magazines and e-research materials. E.g. Inflightnet is used by the staff members to find out research related materials.

**ICT Infrastructure/ Instrumentation:**

The following ICT facilities are available in the institution.

1. Computer Lab- 01
2. Computer- 20
3. Laptop- 01
4. LCD Projector- 01
5. Software- 03
6. Internet Connectivity- Yes
7. Printer- 03
8. Scanner- 02
9. Digital Video Camera- 01
10. Sound system set- 01
11. T.V. set- 01
12. VCR/ VCD/ DVD Player- 01
13. UPS- 05
14. Networking Modem- 02
15. Cupboards- 01
16. Wi-Fi

The institution ensures the optimum use of the above mentioned facilities by conducting computer practical, by taking lectures using LCD projectors and DVD players, by providing free access to internet for the staff as well as for students, by providing printed materials to the students, etc.

The innovative practices related to the use of ICT are as below:

- Our admission process is based on ICT through digital university portal.
- Our Library is well equipped with ICT facility. Students use this facility to visit various digital Libraries.
- The teacher educators use LCD for classroom teaching.
- E-savidha is made available for all students.
- Free Wi-Fi facility is available for all staff and students.

### **Physical Infrastructure:**

The institution has a physical infrastructure as per NCTE norms. The building of our institution is sufficient to run affiliated B.Ed. Course. The following facilities are available in institution;

- Well structured building as per NCTE norms,
- Well equipped Classrooms,
- Well equipped Seminar Hall,
- Well equipped and huge Multipurpose Hall,
- Well equipped Computer Lab.,
- Well equipped Science and Mathematics resource centre.
- Well equipped Health and Physical education centre.
- Well equipped Arts and Crafts centre
- Splendid Play ground
- R.O drinking water facility
- Pollution free campus
- Eco friendly campus
- Teaching aid room with Equipments related to teaching and learning i.e. Maps, Globes, Geometrical Box, etc.
- Well equipped Psychological laboratory with separate cubical to perform experiments along with tools and tests.
- Facility of Xerox machine is available.
- Big auditorium for cultural activity.
- Health Aid center is also available to cater the need of emergency or first-aid.

### **6.3.6 Human Resource Management**

The human resource of the college is managed in a free and democratic manner.

- For the management of the student's affair, the college has a student's council who are elected annually as per University statutes.
- The institution follows committee oriented governance. Different committees were made for managing the Human Resources such as Admission committee, purchase committee, examination committee, library committee, research cell, grievance committee and redressal cell, anti-ragging committee, sports committee, Discipline committee, IQAC committee, Alumni and placement committee, extension committee, subject committee, Health aid center committee, etc.
- Mentor teachers are given groups to look after them and their activities.
- The College's aim is to make optimum use of the available Human Resource.
- Administrative Office keeps a record of the Professional up-gradation of the Staff and the Principal checks it annually and faculty is directed to proceed for the same.
- Self-appraisal forms are provided to teachers in order to find out their achievements.
- Computer training is provided to the members of the faculty to develop mastery in the use of ICT.
- Feedback is taken from the trainees with regard to the Teaching Learning process and the other activities implemented and later on remedial action is taken by the head and the respective teacher.
- The institute allocates proper human and financial resources for accomplishment and sustaining the changes resulting from the action plans and to achieve its mission, goals and objectives and thereby prepare the ground to attain the vision of the organization.

### **6.3.7 Faculty and Staff recruitment**

With the recommendation of Local Inspection Committee, complete procedure for Hindi Subject Teacher was carried, appointment letter was issued but the candidate didn't join.

The staff appointment is made as per the norms and regulations of the North Maharashtra University (Jalgaon), Maharashtra State Government, NCTE and UGC.

- 1) The staff vacancy is got approved from the LMC and the University.
- 2) Since our college is a minority college, the college has been relaxed from the rules and regulations for reservation for faculty recruitment as per provision of Article 30-A of Indian Constitution.
- 3) Then the advertisement is prepared and gets it approval by the management and the university.
- 4) The approved advertisement is given wide publicity through the local, state level and national level news papers.
- 5) The approved advertisement is also published on college and university websites.
- 6) After the stipulated date the list of the qualified candidates is prepared, the teacher selection committee is framed as per the UGC norms by the university.

- 7) The day of interview is fixed giving 21 days advance notice to the committee members and candidates.
- 8) Interviews are conducted by the selection committee formed by the university consisting of the chairman of the committee, Principal of the college, members of the management and subject experts on the fixed day.
- 9) In the interview the candidates are interviewed for their content knowledge, logical reasoning, analysis and synthesis, research knowledge, publications, etc.
- 10) The candidate with highest marks in the interview is selected for the post.
- 11) The data of the newly appointed staff is sent to the University for their approval.
- 12) The salary given and the service condition offered to the staff are as per the rules of the state government, UGC and NCTE norms.

### 6.3.8 Industry Interaction / Collaboration

- Our institution recently signed MoU with Maulana Azad National Urdu University, Hyderabad, for distance mode B.Ed. programme.
- We are also trying to collaborate with Yashwantrao Chavan Open University & Indira Gandhi National Open University to start a distance mode professional education courses.

### 6.3.9 Admission of Students

The college is affiliated to North Maharashtra University, Jalgaon. It adheres to the rules of N.M.U. in the admission procedures. The admission procedure for B.Ed. course conducted in this college is regulated by Pravesh Niyantaran Samitee formed by the Govt. of Maharashtra. All admissions are given strictly on merit basis on the aggregate of the students qualifying bachelors or master's degree, and the CET score achieved by them in the government CET exam. Admission rounds are conducted by the government and according to the choice of student admission are finalized.

### 6.4 Welfare schemes for

Teaching	Loan, Medical Facilities, EPF, Fee concession to wards
Non teaching	Loan, Medical Facilities, EPF, Fee concession to wards
Students	Student Welfare Committee, Minority Scholarship, GOI Scholarship

### 6.5 Total corpus fund generated

Reserve fund = Rs.5,00,000/- & Endowment fund = Rs. 300,000/- in the form of FD's.

6.6 Whether annual financial audit has been done  Yes  No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	Yes	Committee formed by Management
Administrative	No	---	Yes	Committee formed by Management

### 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

In the last few years under the leadership of honourable Vice Chancellor the university has made so many reforms in examination policies. Few of them are:

#### 1) Online Paper Delivery System:

The North Maharashtra University, Jalgaon has adopted Online Paper Delivery System for delivering question papers to the exam centres before few minutes of paper time. All this process is highly secure and carried out under the surveillance of CCTV camera.

#### 2) On-screen Evaluation System:

The North Maharashtra University, Jalgaon has recently adopted on-screen evaluation system for exam paper assessment. All answer sheets are scanned by specially designed software with facility of question papers, answer keys and a panel for entering correct marks for each individual answer.

### 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

As per the guidelines of UGC the university circulates notifications to all affiliated/constituent colleges to apply for autonomy. University also provides guidelines and encourages the colleges to go for autonomy.

### 6.11 Activities and support from the Alumni Association

The College has a strong Alumni Association. Institution conducts meeting of alumni association twice a year. One of the agenda of this meeting is to take feedback and discuss on various activities. Oral feedback is taken from them and is considered for improvement.

Activities and contribution of Alumni Members is as follows:

- They visit to our college.
- They give their participation in various programmes conducted by the college.
- They give guidance in solving issues regarding practice teaching.
- They coordinate with one another and discuss academic issues.
- They plays main role in improving co-curricular activities.
- They help to enhance skills and competencies of current batch students.
- They give feedback for overcoming the difficulties faced by the college.
- Alumni also help in social works and rallies to be conducted outside the institution.
- They help in the placement of ex-students of this college.
- Alumni are useful for the management quality control by providing educational feedback at all stages.



## **6.12 Activities and support from the Parent – Teacher Association**

Parent Teacher Association was established to plan and organize various activities in college and to aware the parents with student's progress. With the help of parent teacher association, the college ensures the quality of academic programme.

### **Activities of PTA:**

- 1) College invites parents for parent teacher meetings and for personal meeting with principal to discuss about progress of the students.
- 2) Parents are also invited as a guest for different extracurricular activities in the college.
- 3) The barrier to the learning is identified with the help of parent teacher association.
- 4) Regarding curriculum and its coverage, if there are suggestions from parents of students they are discussed in parent teacher association meeting, which is held twice a year. The necessary action is taken accordingly.
- 5) Parents will force the students to participate in all extra-curricular and co-curricular activities regularly.
- 6) Information about the results and performance of students in tutorials and tests will be provided to parents.
- 7) College and parents will take care of transportation facilities for girl students from city.
- 8) Suggestions on curriculum and other activities of the college will be collected from parents.

## **6.13 Development programmes for support staff**

The college regularly organizes development programs for support staff. The college has organized one day National level Seminar on the topic 'Quality Enhancement in Higher Education' for skill up-gradation and training of the teaching and non-teaching staff.

The college also encourages staff development programs for skill up-gradation in the following ways:

- 1) The college conducts seminars and workshops for improving the competencies of the faculty members.
- 2) College invites experts and eminent personalities from different fields to conduct workshops and seminars for the student-teachers as well as for teacher-educators to sharpen their skills and enrich knowledge.
- 3) For making teaching learning process more effective, faculty members are trained to use the computer, LCD projector, OHP and other equipment's in the classrooms.
- 4) The non-teaching staff is also encouraged to study further.
- 5) Office staff also attends workshops and seminars conducted by the university which help for their professional growth and development.
- 6) Staff members also attend workshops, seminars and competitions conducted by the university and other agencies for their professional growth.
- 7) Staff members also attends Intel teach programme workshops for the development of ICT Skills.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

To make the campus eco-friendly the institution takes the following activities every year;

- 1) Tree plantation
- 2) Clean campus campaign
- 3) Environmental awareness programme
- 4) Reuse of old files.

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

In the year 2016-17 the institution has started campaign for communication through social media such as whats-app. The principal and college teaching and non teaching staff use whats app for communication with students.

The institution involves ex-students for smooth and fruitful functioning of the institution. Suggestions are accepted from them. Feedback is accepted from other sources such as LIC committee, sister institutions, management body and stake holders etc.

The faculty was requested to prepare unit plans according to the new syllabus.

Faculty was requested to prepare Power-point presentations and question banks for their respective papers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The institution follows the activities as per the annual plan which is prepared at the beginning of the year. All the activities are run as per this plan. New LCD projector is installed. The students are communicated through social media.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

There are following best practices which are done in the institution. The institution conducts tutorials and prelims for the evaluation and preparation of the students that is why the college has history of highest rankers in the university such as gold medal and 1 st rank. The tutorials are conducted whole year on each and every subject. This activity is not given in the curriculum.

The institution applies three language formula in teaching and learning process. All the teacher use English, Marathi and Urdu/Hindi while teaching therefore the students understand the content easily. Besides these best practices the institution promotes students for the use of technology. The students are interacted with institution through social media such as whats-app.

7.4 Contribution to environmental awareness / protection

The institution arranged tree plantation programme for environmental awareness. The institution arranged visit to botanical garden.

7.5 Whether environmental audit was conducted? Yes  No

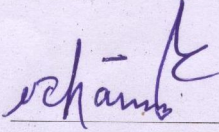
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

No, there is no any other relevant information the institution to add.

### 8. Plans of institution for next year

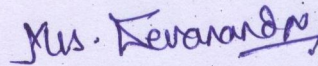
- 1) The institution wants to bring open university courses in the institution.
- 2) Institution plan to get permanent affiliation.
- 3) Institution plan to get 2(f) statues of the university.

Name Prof. Mr. Pathan V. T.



Signature of the Coordinator, IQAC

Name Dr. Mrs. D. P. Sankhala



**Principal**  
Signature of the Chairperson, IQAC  
**Iqra College of Education**  
Iqra Nagar, Shirsoli Road, Jalgaon

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